

Code of Behaviour for the Interfacing with Children and Young People

All members of the South Queensland Archery Society Inc and all visitors (including parents and guardians) and guests are required to follow the following principles and exhibit the following behaviours. This code applies equally to child to child interaction.

It is to be noted that with club activities there is likely to be a wide range in ages and levels of maturity of members in attendance and behaviour must be geared accordingly.

With advances in information technology, particularly in the area of “social networking sites” and the inherent dangers these sites may pose to children, SQAS has taken the position that no official communications should be provided electronically to members other than by its official website or via direct email.

Sanctions may be applied where members do not follow this code and these sanctions may include exclusion or withdrawal of membership.

This code is supplementary to the codes of Archery Australia which have been adopted by the South Queensland Archery Society Inc and apply to all members, visitors (including parents and guardians) and guests.

Code of Behaviour – for the Interfacing with Children and Young People

1. At all times the language used around children and young people must be appropriate, for example swearing or unduly sexual references or innuendos are not to be made
2. Inappropriate material (including pornography or overtly violent material) must not be brought into any area or facility under the control of the South Queensland Archery Society Inc
3. Violent or excessively rough behaviour is not to occur
4. Children and young people are to be shown respect and junior members are to show respect for seniors
5. All members are to respect the directions of office bearers and officials and in doing so set a good example for children and young people
6. A coach should seek to instruct a young person with another person in attendance
7. Members should not transport a young person unaccompanied by another person without the parent’s or guardian’s permission

8. It is recognised that for archery coaching it is often necessary to physically touch and manipulate the student to demonstrate correct technique and form, accordingly coaches should check with the student before touching or manipulating and then take care not to make contact in an offensive way
9. Clubs should have a sign in and out process for children and young people
10. Avoid use of social networking web sites.
11. Use the "Blind Carbon Copy" field in general broadcast email messages, to restrict disclosure of an individual's e-mail address, where children are concerned.
12. Obtain permission from SQAS management and the organisers of events before taking any photographs. SQAS may hold the media rights for a sanctioned event and photographers must seek clearance from SQAS before taking photos as media rights may be under commercial arrangements.
13. When joining SQAS, archers/parents/guardians to agree to allowing photograph to be taken for SQAS sanctioned purposes, and archers may opt out of this agreement, however to ensure there is no confusion photographers are to check with SQAS management and the organisers of events, who will in turn check with archers if considered necessary.
11. When joining SQAS, in general archers/parents/guardians agree to allow first aid or medical treatment to be given in the event of injury or illness, however archers or a parent or guardian may opt out in giving this permission and specifically denied the application of treatment.
12. Seek advice from the South Queensland Archery Society Inc Member Protection Officer where concern exists of potential harassment, bullying, victimisation or discrimination etc.
13. Report illegal abuse to the Department of Child Safety or the Police

Guidelines - for the Dealing with Voluntary Disclosures or Suspected Abuse

1. Seek advice from the Member Protection Officer if available.
2. Advise child/young person that any disclosures are confidential, unless of a criminal nature, eg sexual abuse. Criminal acts must be reported to authorities eg police, Child Protection Agency.
3. MPO, club official or South Queensland Archery Society Inc is not an investigator of criminal allegations – be impartial and pass on information to appropriate authorities.
4. If a child/young person approaches a club official with a complaint or allegation, assure the individual that they have done the right thing in

coming forward. Listen actively and prompt for information, avoiding leading questions.

5. If a member/official suspects abuse, ie child's appearance or behaviour, approach the child at an appropriate time and place, asking questions in a conversational manner. Monitor child's reactions and responses.
6. The role of the MPO is to listen, support and inform the child/young person of their options:-
 - a. "do nothing"
 - b. "do something yourself"
 - c. internal procedure (Grievance)
 - d. external procedure (legal etc).
7. If an official feels uneasy with situation or disclosure, ask the child if they would feel comfortable talking with MPO.
8. If an official or MPO is unsure or in doubt of action to be taken regarding the disclosure or allegation of a criminal nature, contact Child Protection Agency for advice.
9. If disclosure of abuse (not of a criminal nature) relates to the behaviour or conduct of an official, coach, parent, spectator or visitor to the club, suggest to the child that they advise appropriate official eg Club President, Club Coach. (Internal procedures may be implemented.) If a child is unsure or nervous with this procedure, suggest they inform or take a trusted adult with them, eg parent or guardian.
10. Monitor and check back with the child at a later date that the situation has been resolved or improved.